



TAGORE

INSTITUTE OF ENGINEERING AND TECHNOLOGY



(Run by Southern Educational & Rural Development Society)
(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai)
Accredited by "NAAC" and an ISO Certified Institution

Dr. S. JAYANTHI M.E., Ph.D.
Principal

Date: 19.07.2023

Circular

There will be an **Internal Quality Assurance Cell (IQAC) Members Meeting** on 21.07.2023 at 10.00AM in the college premises. The committee members are requested to attend the meeting to share their fruitful suggestions for the further improvement of our institution.

Agenda of the Meeting:

1. Acquire apparatus and Library books for the year 2023-2024.
2. Plan to improve the quality of education in sharpened edge.
3. Plan to conduct the Faculty development program to improve the quality of Faculty and motivate the research activity among the Faculty members and students also.
4. Proposal to sign memorandum of understanding with companies to reduce the gap between industry and institute.
5. Plan to improve the academic performance of the students.
6. Plan to get the grants from funding agencies like AICTE, UGC, CSIR, and DST.
7. Plan to improve the Quality through ICT and to conduct skill based courses for student.
8. Plan to motivate the faculty members continuously by financial and non-financial support.
9. Plan to improve research activities, publish research papers, and to apply patent.
10. Plan to improve digital learning process and MOOC learning.
11. Preparation of AQAR 2022-2023 and SSR for Second Cycle Accreditation
12. Motivational program through direct mode.
13. Bridge courses for fresher's.

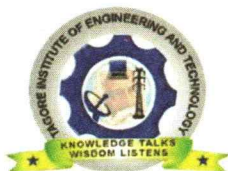

PRINCIPAL 19/07/23

Copy to:

1. The Management for kind information.
2. The Members of Internal Quality Assurance Cell (IQAC).
3. All department HoDs.
4. Main Notice Board.

Dr. S. JAYANTHI, M.E., Ph.D.,
PRINCIPAL
TAGORE INSTITUTE OF ENGINEERING
AND TECHNOLOGY
Deviyakurichi - 636 112.
Thalaivasal (Tk.), Salem (Dt.)





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IQAC Member List (2023-2024)

S.NO.	NAME	DESIGNATION	CATEGORY
1	Dr S.Jayanthi	Head of the Institution, Principal	Chairman
2	Dr.P.Prasanth	Assistant Professor - MECH	IQAC Coordinator
3	Mr R.Paramasivam	President	Management
4	Mr.N.Rajasekar Mr.S.Subash	Administrative officer Administrative officer	Members
5	Dr.C.B.Sivaparthipan Dr.M.Balaanand Dr.K.Murugesh Mr.K.Sivakumar Mr R.Dhanaraj Mrs.R.Ranjitham Mr. N.Venkatesan Mr.R.Thirunavukkarasu	Associate Professor, HoD-AI&DS Assistant Professor, HoD- CSE Assistant Professor, HoD -ECE AssociateProfessor, HoD- EEE Assistant Professor, HoD – Mechanical Assistant Professor,HoD- S&H Assistant Professor,HoD- Civil Assistant Professor, HoD – MBA	Members
6	Mr.N.R.Palanivel, Mrs.S.Sangeetha Sakthivel	From Society	Members
7	Mr.M.Elayaraja	Student	Member
8	Mr P.Sivanesan	Alumni	Member
9	Mr. Sivakumar	Managing Director	Employer
10	Mr.Anantharaman	Associate Director	Employer



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Attendance for the Meeting (2023-2024)

S.NO.	Name	Signature
1	Dr S.Jayanthi	
2	Dr.P.Prasanth	
3	Mr R.Paramasivam	
4	Mr.N.Rajasekar	
	Mr.S.Subash	
5	Dr.C.B.Sivaparthipan	
	Dr.M.Balaanand	
	Dr.K.Muruges	
	Mr.K.Sivakumar	
	Mr R.Dhanaraj	
	Mrs.R.Ranjitham	
	Mr. N. Venkatesan	
6	Mr.N.R.Palanivel,	
	Mrs.S.Sangeetha Sakthivel	
7	Mr.M.Elayaraja	
8	Mr P.Sivanesan	
9	Mr. Sivakumar	
10	Mr.Anantharaman	



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Date: 24.07.2023

Minutes of Meeting

Minutes of the Internal Quality Assurance Cell (IQAC) Members held in the college campus on 21.07.2023 at 10.00 AM.

Proceeds of the Meeting are as follows:

1. Principal, Dr.S.Jayanthi welcomed the IQAC members and made aware the progress of college & briefed the achievement. IQAC Coordinator, Dr.P.Prasanth presented the progress on overall college development; key points discussed were:
2. To improve the quality and quantity of the library by subscribing more national and international journals and thereby kindling the reading habit of the students by motivating and channelizing their skills towards research activities and higher studies.
3. To attend the faculty development programs to enhance the skill and quality of the existing faculty and to guide the new faculty with the system of the institution, ultimately to improve the quality of the teaching and learning process of the institutions.
4. Students education quality should be improved to have the competitive edge.
5. Skill based courses need to be conducted for enhancing their skills Collaboration with industries and Mentoring and Counseling activities and its benefits to students.
6. It is proposed to sign Memorandum of Understanding with many companies to develop rapport with those companies, to bridge the gap between industry and institute and as well for constant interaction
7. Research activities must be carried out in each research lab and seed money will be given for innovative ideas by the management as in previous case.
8. Digital learning process like Smart class room learning and MOOC learning should be motivated.
9. Upgrade the NAAC accreditation in second cycle and it was decided to take initiatives to submit the AQAR for the year 2022-23.


PRINCIPAL 24/7/23

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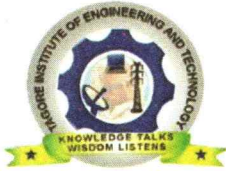
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Deviyakurichi, Thalaivasal (TK),
Salem (DT) - 636 112.

✉ tagoreiet@yahoo.in
principaliet@tagoreiet.ac.in
www.tagoreiet.ac.in

☎ 04282 - 231374, +91- 9786400274
Fax : 04282 - 230874



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Action Taken Report

- ✓ To improve the quality and quantity of the library by subscribing more national and international journals and thereby kindling the reading habit of the students by motivating and channelizing their skills towards research activities and higher studies.
- ✓ To conduct the faculty development programs to enhance the skill and quality of the existing faculty and to guide the new faculty with the system of the institution, ultimately to improve the quality of the teaching and learning process of the institutions are conducted
- ✓ Steps need to be taken Mentoring and Counseling activities and its benefits to students.
- ✓ Students education quality should be improved to have the competitive edge.
- ✓ Coaching schedule should be followed to improve the academic performance of our students.
- ✓ Memorandum of Understanding with many companies to develop rapport with those companies, to bridge the gap between industry and institute and as well for constant interaction is signed.
- ✓ Research activities must be carried out in each research lab.
- ✓ Smart class room learning and MOOC learning is following.
- ✓ Steps need to be taken One faculty one Industry initiative and its outcome in terms of training to students/Faculty and MoUs.
- ✓ It was communicated to all departments about the quality benchmark.
- ✓ Heads and Coordinators are suggested to upgrade the NAAC accreditation in second cycle.
- ✓ Steering committee was formed and reviewed twice before submission of AQAR 2022-2023.


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